



Guy Brown's Migration Process to Office Depot®

As we partner with Office Depot®, our commitment to you, our valued customer, is stronger than ever. We're fully committed to setting a new standard for serving the workplaces of today and tomorrow through innovation and exceptional customer experiences.

Your seamless transition to the new platform, will provide your business with broader capabilities, greater flexibility and more choices. You'll now have access to a variety of tools specifically designed to simplify your day-to-day operations, streamline your ordering process and minimize costs.

Benefits to the new award winning single source platform:

- Engaging and informative product photos, videos and customer reviews that let you browse, research and purchase with confidence.
- Powerful search options that help you navigate and explore, then quickly transition to a simple, guided checkout process.
- Managed purchasing is effortless, thanks to the Select Cart, which identifies alternate products that can help you save.
- Flexible shipping options including the ability to schedule orders for future shipment.
- An interactive dashboard and at-a-glance reporting will help you manage your purchasing activity.
- Customized shopping lists and tools that will simplify the way you buy.
- 275,000+ technology products to choose from.
- Office Depot® Greener Office™ program.
- Best-in-class pricing strategies including web-based pricing.



Customer Migration Process



Data Review

Product Cross Referencing



Program Assessment/Contract Execution

Implementation Manager Assigned



Automatic Account Setup, End-User IDs



E-commerce Integration



Communication & Training



Go Live

